

General Meeting of Braidwood Radio Inc.

16 March 2021

4pm at the Braidwood Services Club

Meeting Opened: 4:05pm

Present: Rob Davidson, Pete Diskon (Disko), Gordon Waters, Bente Jensen, William (Will) Renton

Apologies: Martin Gilby, Fulvio Fabreschi

1. Minutes of last meeting were accepted.
2. **Reports** – Treasurer, President, Sponsorship, Station Manager emailed to all.

3. Action items from last meeting:

Action Item	Action Required	Responsibility	Status Update
Accident Report Form COMPLETED	Amend draft form and email to Board members for final approval.	Rob	Amended Accident Report Form emailed to Board members 1 st March 2021 for feedback. Approved and filed.
Complaints	Complaint Form to be designed. Complaints Register to be designed.	Rob & Will Rob & Will	Designed and emailed to all Board members. Amendments from feedback made and form approved and filed. Register still to be designed.
Changes to Braidwood FM Constitution COMPLETED	Make changes to Constitution	Rob & Gordon	Changes made and emailed Constitution to Board members. Minor amendments made and new Constitution approved, filed and emailed to Fair Trading.

ACNC Charity Status – gifts to NFP groups	Application Form to be designed. Organise info night at Club for NFP groups	Rob & Disko Disko	Application form designed & emailed to Board members. Amendments made and approved and filed. Info night – further discussion to be had as may not do that this year.
Saturday Morning Programming COMPLETED	Fulvio to look at doing Saturday morning – talk to Gavin & Roger	Fulvio & Gordon	No further action until a Saturday presenter can be found to fill vacancy that Gavin would leave.
Braidwood Community Association and 2BRW COMPLETED	Work out how we can work together	Gordon	Gordon to continue discussions with BCA. Ongoing.
Post Office mail collection by Bente COMPLETED	Bente to be provided with PO Box key	Gordon	Bente has the key and is collecting the mail.
Zoom for next meeting COMPLETED	Work out how it can be done and send out invitations to all Board members.	Gordon	Organised by Gordon and completed.

4. OB Van

Discussion on the need to give the OB van a spruce up. Gordon reported that it needs painting and signage needs replacing, plus new table needed inside the van.

(Editor's note): The van has been sanded back and painted as of 25 March and is ready for OB's scheduled at Bungendore on the 26th March and Nerriga on the 27th March. The balance of what needs doing will be completed after this busy OB weekend.

5. Translators

Gordon has engineers looking into this to find most appropriate locations, but it will depend on successful grant applications. This will be an ongoing project.

6. UHF 2-way radio

It was agreed it would be a good idea for Braidwood FM to have a UHF radio set up in the building. Gordon will have a look at the technical issues and report back at the next meeting.

7. Radio Building Lease

We should have extended our lease by taking up the first 3-year option last June (2020). It didn't happen. There are issues with some clauses in the lease where it says the club becomes the owner of the building when the lease expires. We have a solicitor looking at this.

8. General Business

Nothing else raised by any attendees.

9. Business to be Actioned

Action Item	Action Required	Responsibility	Status Update
Complaints	Complaints Register to be designed.	Rob & Will	
ACNC Charity Status – gifts to NFP groups	Obtain list of Community Groups and email details of how to apply	Rob & Disko	
OB Van Refurbishment	Gordon to arrange for a) sanding & painting. b) signage c) new table	Gordon Gordon Gordon	Sanded and painted as of 26 March 2021
Radio Building Lease	Discuss with local solicitor, and later the Club	Gordon & Rob	

Meeting closed: 5pm

Next Meeting: May, date TBA